**Affinity Health Center**

**Position Description**

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| **Title:** | Advance Practice Provider- Physician Assistant |
| **Department:**  | Medical Clinic |
| **Reports To:** | Medical Director |
| **FLSA Status:** | Salary Exempt |
| **Date Revised:** | May 2022 |

**Vision:** Affinity Health Center’s vision is for a healthy and vibrant community where all people have access to exceptional and comprehensive healthcare.

**Mission:** Affinity Health Center serves the healthcare needs of our community by providing access to high-quality, comprehensive care with compassion, dignity and respect.

**General Summary**

Under the supervision of the Chief Medical Officer, the Physician Assistant (PA) is a member of the patient care team, responsible for providing patient-centered primary care for Affinity patients. Under appropriate supervision, the Midlevel plays a key role in extending the physician’s services. The PA will be responsible for compliance with government regulations related to the provision of healthcare. The PA participates in the Continuous Quality Improvement activities of the organization and the Performance Management System.

**Essential Functions**

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| --- | --- |
| **% Time** | **Medical/Clinical Functions** |
| 98% | Diagnoses and treats acute health problems, treats and manages chronic diseases; Orders, performs and interprets diagnostic studies; Prescribes medications and other treatments as necessary for adult and pediatric patients. Obtains medical histories and provides health maintenance including physical examinations; Promotes positive health behaviors through education and counseling. Works in Care Teams and collaborates with physicians and other health care professionals as necessary. Includes participation in agency meetings and collaboration with internal providers. As a leader on care team, moves the mission, vision and values of the agency forward. Responsible for utilizing Affinity Health Center’s patient-centered principles of care delivery.***Competencies:*** Specialized independent medical judgment and skills which are based on knowledge and application of the principles of biophysical and social sciences; Current knowledge on primary care; Strong assessment skills; ability to develop treatment plans; ability to communicate plan with client; ability to complete work efficiently, effectively, and independently with minimal supervision. |
| 2% | **Quality Improvement/ Quality Assurance:** Participates in quality improvement activities – including development of clinical forms, review of medical records for adherence to pre-established standards of care, participation in quality improvement meetings and processes that involve Patient-Centered Medical Home and our Federally Qualified Health Center status, and participation in provider meetings.***Competencies:*** Thorough knowledge and understanding of UDS measures; strong understanding for clinical processes at AHC, including documentation methods; ability to provide constructive criticism. |
| **100%** | **Total Essential Functions** |

**Education and Experience**

* Licensed in State of South Carolina as Physician Assistant, including prescriptive privileges
* Maintains National Certification
* Valid Driving license preferred

**Working Conditions**

* Stands, stoops, reaches, pushes and pulls
* Lift items 50 lbs or less
* Some non-traditional working hours may be required
* Some travel (driving) may be required
* Some home visits may be required